

**WESTSYDE COMMUNITY DEVELOPMENT SOCIETY**  
**MEETING MINUTES FROM**  
**THURSDAY JUNE 1<sup>ST</sup>, 2017**

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PRESENT:

S. Delaney, President  
K. Kelly, Treasurer  
A. Grineau, Secretary  
R. Kelly, Past President  
M. Chan, Director  
D. Kuchma, Director  
S. Wilcox, Director  
B. Kelly, Director  
S. Logan, Director  
R. Kuchma  
G. McConechy  
K. McMullen  
J. McMullen

REGRETS:

M. Youds, Vice President  
L. Bourgeois, Director  
K. MacKay

1) Call to order

- Meeting called to order at 6:58 pm in the Westsyde Community Centre.

2) Approval / Changes to the Agenda

The agenda was approved with the following additions:

6. Kassandra McMullen regarding duties of Social Media Director.
13. Annual Executive BBQ.
14. Annual audit.

3) Minutes

- Karen clarified Bills to be paid from the May 2017 minutes:
  - \$12.83      Goldenrod paper for newsletter
  - \$152.50     Printer cartridge
  - \$58.21      Paint for carnival games

- Karen also clarified that there had been \$90.00 collected from the rental of outdoor yard sale (flea market) spaces.
- R. Kelly moved that the May 5<sup>th</sup> minutes be adopted as circulated and amended. Seconded by B. Kelly. CARRIED.

#### 4) Treasurer's Report (Karen Kelly)

- Chequing account balance as of May 31, 2017 is \$16,674.50, with \$5,500.00 earmarked for the new picnic shelter.
- There is only one outstanding cheque of \$403.20.
- S. Delaney moved that Diane Kuchma be reimbursed for fabric from Fabricland purchased for repairing the 10' x 10' tent used for WCDS events.
- Bill for the ad advising of the AGM is to be sent directly to Karen.
- Karen has drawn up a summary of income and expenses for the yard sale, which provided the WCDS with a net profit of \$1,141.33.

#### 5) Memberships (Monica Chan)

- Monica provided a summary of 2016/17 memberships:
  - 71 grandfathered in
  - 39 total new members for the 2016/17 season
- She has created a binder and USB detailing the job description for the membership coordinator position, job details, and a how-to kit.

#### 6) Director of Social Media (Kassandra McMullen)

- The City of Kamloops has a Facebook page which the WCDS can post on.
- She confirmed that information will be posted to the main WCDS domain (Westsyde.info) as well as to the WCDS subdomain. Posts will also be made to the Westsyde Our Community F/b page.
- The goal of our Facebook activity is to increase community awareness of the WCDS and our activities.
- She is creating an 'individual' WCDS Facebook page just for the WCDS executive and members, as well as a group Facebook page; the group page allows other community groups to be tagged in.
- Monica said she herself is now an administrator on the WCDS Facebook page, having confirmed this with Jacki Anderson. Monica will add Kassandra as an administration after notifying Jacki.
- Kassandra will be creating accounts for the WCDS on Twitter and Instagram, as news outlets and the City use these sites as well.
- Information on social media sites can be posted over the summer, such as the Centennial Park projects Mike Doll has approved.

- The focus of the social media sites will be to keep WCDS information current, updated, and to attract new members.
- Cassandra is open to suggestions for new media sites.
- Polls can be conducted on these pages, such as one concerning the need for security cameras in public places.

#### 7) Yard Sale

- It was suggested we could expand our menu at the concession to include hamburgers, or pulled pork buns.
- Further discussion was tabled for the September meeting.
- It was agreed that the Yard Sale needs to be advertised well ahead of time, and using more media resources.

#### 8) Fundraisers

- \$396.80 was raised through sale of the coupon booklets.
- New booklets will be available starting September 1, 2017.
- No other organization or group in Westsyde is selling these booklets; Karen will contact Trina to obtain an initial 100 booklets for a Fall fundraiser.
- It was proposed that we give the 2 extra (left-over) booklets from this year to Murphy's Meats as a thank you for supplying the hot dogs for the concession.
- For Fall of 2017, both Murphy's Meats and Gary's Deli are suggested fundraisers.
- A pumpkin chuck after Halloween, and a community dance (with liquor) at the Neighbourhood Centre gym, were also suggested.

#### 9) Community

##### i) Westsyde Pool and Fitness Centre:

- The Pool will be re-opening Fall of 2017.
- The building envelope is now completed.
- The City has not yet been in touch with the WCDS regarding the exact date.
- We are hoping to staff our membership table at the Grand Opening; it was suggested that our logo could be attached to suckers.

##### b) Centennial Park (Covered Picnic Table Shelter):

- Robert will be meeting with Joe Vetere of the City to finalize placement of the 16' X 20' picnic shelter between the water park and the change rooms.
- This shelter will have 2 metal roofs, and 2 end-to-end tables.
- Robert reported that Ben Chobater says the City is implementing the list of items agreed to by Mike Doll in a previous meeting with the WCDS: More tables and/or benches, a snow barrier for the roof of the maintenance building, adding

No Parking signs on the roundabout, paving the dike, and benches and gravel along the perimeter of the petting zoo.

- The picnic shelter should be ready for use later in the summer.
- The bronze plaque to be cemented into the floor of the picnic shelter has to be ordered from Australia; this plaque will have the names of the Elks Lodge North Kamloops, Overlander Valleyview Lions Club, WCDS, and the City of Kamloops.

#### 10) WCDS Website and Newsletter (Steve Delaney)

- Steve will try to publish another newsletter before the end of June. It should include an article on the picnic shelter, with a breakdown of the major donations, as well as the list of City-approved projects as requested by the WCDS at the April meeting with Mike Doll.
- The President's Report will be published on the website, where the minutes are now posted.
- Steve expressed some concern about the WCDS Executive names being posted, but after discussion, it was decided to leave the published minutes as is.
- A suggestion was made to have a copy of the newsletter distributed with Kamloops This Week, perhaps on a quarterly basis (October, January, March, June). The cost of having Canada Post distribute the newsletter would be prohibitive. Further discussion was tabled until the September meeting.
- Shaylene will contact Yvonne Dmyterko (Westsyde Connection magazine) about featuring a family or member of the WCDS.

#### 11) KAMPLAN

- KAMPLAN is the City's Official Community Plan (OCP); the City wants to know which community associations want to participate in a café / forum (roundtable discussions of the draft OCP).
- There is no set date for this event; some members expressed interest in attending depending on the date.
- Anyone interested in attending should email Steve, and he will forward their names to the City.

#### 12) Proposed Amendments to KAMPLAN

- Discussion of the proposed amendments to KAMPLAN (BL 5-1-2146, and Zoning Bylaw BL 5-1-2001) was omitted.

#### 13) End of the Year Executive BBQ

- Date: Saturday, June 10<sup>th</sup>, at Steve and Arlene's.
- Karen has already ordered the meat, and will organize who's bringing salad or dessert.
- BYOB as usual, and lawn chairs.

- Steve will invite Jacki and Grant Anderson to attend, and Diane will provide Lucie's contact information to Arlene and Steve.
- Robert will order the steaks from Save-On Foods Westsyde.

14) Annual Audit

- Karen requested assistance with conducting the annual audit; Steve and Diane volunteered.

Meeting Adjournment: 8:46 pm

**Next regular meeting September 7th, 2017 at 7:00 PM at Westsyde  
Neighbourhood Centre.**

**NOTE: This is the 1<sup>st</sup> Thursday in September.**



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|-----------------------------|--------------------|
| ○ Secretary                 | Arlene Grineau     |
| ○ Treasurer                 | Karen Kelly        |
| ○ Membership Coordinator    | Vacant             |
| ○ Social Media Directorship | Kassandra McMullen |
| ○ Youth Engagement Director | Kim MacKay         |
| ○ Directors at Large        | Diane Kuchma       |
|                             | Ron Kuchma         |
|                             | Lucie Bourgeois    |
|                             | Grant McConechy    |

Motion by R. Kelly; and Seconded by J. McMullen, that the names of the nominees after requesting three times if there were further nominations for any of these positions, were elected by acclamation. CARRIED.

#### 4. Adjournment

- **Motion by R. Kelly that the Annual General Meeting be adjourned at 8:44 pm; Seconded by S. Wilcox. CARRIED.**

Steve Delaney

President

Arlene Grineau

Secretary