

**WESTSYDE COMMUNITY DEVELOPMENT SOCIETY**  
**MEETING MINUTES FROM**  
**THURSDAY FEBRUARY 1<sup>ST</sup> 2018**

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**PRESENT:**

S. Delaney, President  
K. Kelly, Treasurer  
A. Grineau, Secretary  
K. McMullen, Social Media Director  
G. McConechy, Director  
D. Kuchma, Director  
R. Kuchma, Director  
S. Wilcox, Director  
S. Logan, Director  
R. Kelly, Past President

**MEMBERS:**

J. McConechy  
J. McMullen  
J. Rollier  
H. Rockvam  
E. MacKenzie

**GUESTS:**

M. Gordon

**REGRETS:**

B. Kelly, Vice President  
K. MacKay, Youth Engagement Director  
L. Bourgeois, Director

1. Call to order

- Meeting called to order at 6:59pm in the Westsyde Community Centre.

2. Approval / Changes to the Agenda

- Agenda was approved as circulated.

3. Minutes

- R. Kelly moved that the minutes of January 4<sup>th</sup> be adopted as circulated. Seconded by G. McConechy. CARRIED.

#### 4. Treasurer's Report (Karen Kelly)

- Current balance in the Chequing account is \$21,701.43 (with \$6,500.00 earmarked for the picnic shelter in Centennial Park).
- Fundraisers net profits to date:
  - \$24.00 from promotional mug and cocoa sales on Saturday, January 6<sup>th</sup> at Centennial Park Ice Rink.
  - Coupon booklets: to be reconciled.
- Bills submitted for payment:
  - Invoice from Ron (amount unknown)
- Update on WCDS annual budget:
  - Revenues are basically on track
  - Donations to date: \$1,384.00 (over-budget)
  - Picnic shelter reserve fund: \$6,500.00
  - No expenses are over-budget
  - S. Delaney moved that WCDS pay both insurance coverages (Directors Errors and Omissions Insurance of \$500.00, and Commercial General Liability Insurance of \$1,750.00) up to a total of \$2,350.00. Seconded by G. McConechy. CARRIED.
  - Robert will complete the Insurance form and deliver it to Hub Insurance.

#### 5. Memberships

- We have 22 new memberships to date this year (2017/18), and need 31 more to meet the budget's membership goal.
- A subcommittee of Robert and Diane was formed to figure out distribution issues for the upcoming one-off newsletter (2 to 4 pages; to include information on the outcome of the March City-sponsored Westsyde public forum, and May 5<sup>th</sup> Annual Yard Sale).

#### 6. Social Media (Kassandra McMullen)

- Kassandra has notified the WCDS Executive of her decision to resign from the position of Social Media Director effective at the Annual General Meeting in June.
- Joan Rollier offered to take over this position effective March / April.

#### 7. Youth Engagement

- Kim MacKay has notified the President in writing that, effective immediately, she is resigning as Youth Engagement Coordinator due to health reasons.
- Position currently remains vacant.

- Mac Gordon (representing the WSS Football Team) asked upon arriving if he could sit in on the meeting and learn about how the WCDS functions, and how it fundraises, as the parents of the high school football team players are contemplating becoming an association in order to fundraise outside the auspices of the high school due to School Board restrictions on fundraising.
- After much discussion, Mr. Gordon was advised by the group to approach the School Board with a business plan detailing how fundraising could be done and requesting the Board's assistance. It was also suggested he contact organized sports associations located in the Lower Mainland, as well as the local soccer association, and to get in touch with former WSS Booster Club members to possibly re-active a Booster Club for the football team.

#### 8. Mission Statement: Bylaws and Constitution

- The bylaws are ready to be submitted to the Societies Act.
- Steve again proposed the idea of a 2-year term limitation on President, Vice President, Treasurer and Secretary positions. As it now stands, a term expires at the end of every Annual General Meeting. Any unfilled positions remain noted as 'Vacant'. Discussion of this issue was tabled until the March meeting.
- Steve will again send out the bylaws for people to edit (edits to be done in different colours).
- WCDS Constitution can be updated at the September meeting.
- Kassandra had received feedback from our Facebook page concerning the word 'development' in the mission statement; it was decided after some discussion that replacing the word 'development' would be inappropriate, as the name of the Society includes that word.
- The proposed Mission Statement was again reviewed and proposed as follows: "To enhance the positive development of the Westsyde community through initiatives, engagement and collaboration".

#### 9. Fundraisers

##### a) Promo Mug Sales at the Ice Rink (Saturday, January 6<sup>th</sup>)

- \$24.00 was made; it
- was a great PR day.

##### b) Annual Westsyde Yard Sale (May 5<sup>th</sup>)

- No organizing subcommittees have yet been formed.
- Carnival games will be on again, providing there are sufficient volunteers to monitor them.
- A bouncy castle for the field has already been reserved.
- Outside plots will again be rented for \$10.00; a table in the gym will be rented for \$25.00.

- A newsletter will be published in March, as well as notifications on social media, with contact information for table and plot rentals (Diane volunteered to be contact person).
  - Robert and Kassandra will report at the March meeting about ways to distribute the newsletter to all Westsyde residents.
  - Janna, Diane, and Robert will create raffle baskets.
- c) 2018 Fall Craft Fair
- Diane and Karen have been in contact with Jacki Anderson about who will be organizing this event this year—Jacki has still not determined if she will take on this task again; the WCDS still needs to cover the insurance costs for the event.

## 10. Community

- a) There is a tentative date of March 1<sup>st</sup> at 6:15 for the City-sponsored public forum for Westsyde. Steve will confer with Ben Chobater to confirm the date and time. It is not known if any City Councillors will attend.

A further meeting (also to be sponsored by the City) may be held in the future to address paving of the Rivers Trail along the Oak Hills dike. However, no date has been set, but Ben will inform Steve if a date is set.

- i) The forum set for March 1<sup>st</sup> is to follow up on the list of important concerns presented to the City by the WCDS members who attended the Community Associations forum in November, 2017.
- ii) The City will coordinate and advertise the March 1<sup>st</sup> forum.

b) Westsyde Pool and Fitness Centre

- The City still has not contacted the WCDS about plans for the Grand Opening of the Pool and Fitness Centre.

c) Westsyde Improvements

- The main improvement project concerns the installation of a sidewalk along Bank Road as part of the Rivers Trail project.
- It was acknowledged that this project will likely take several years to see fruition.
- The possibility of a public demonstration along Bank Road was suggested—the demonstration would focus on the safety hazards of inadequate lighting and lack of a dedicated walkway for pedestrians (particularly school children); media attention would be an essential part of this demonstration.

d) Centennial Park

- i. Ice Rink (Ralph Clearwaters Sports Complex)
  - Robert will be in contact with Steve Gainey of KOSA to discuss the possibility of getting a cover for the ice rink.
- ii. New and Ongoing Improvements (Petting Zoo)

- Al Threatful has developed a list of 4 major projects for the petting zoo, which Robert will report on. This list includes improved lighting (a contractor is now providing an estimate); an architect is going to work with Al regarding the out-buildings; and there will be a boiler installed to heat the barn floors (this project is out for estimates).
- R. Kelly moved that the WCDS spend \$300.00 from the promotional budget on new (XL) WCDS vests. Seconded by R. Kuchma. CARRIED. Diane will get a cost estimate and order them accordingly.

Meeting Adjournment: 8:59pm

**Next regular meeting March 8<sup>th</sup>, 2018 at 7:00 PM at Westsyde  
Neighbourhood Centre.**