

WESTSYDE COMMUNITY DEVELOPMENT SOCIETY
MEETING MINUTES FROM
Thursday, September 13th, 2018

PRESENT:

R. Kelly, President
B. Finch, Vice President
E. Janyk, Secretary
K. Kelly, Treasurer
S. Redl, Membership Coordinator
J. Rollier, Social Media Director
K. Wolfe, Youth Engagement Director
S. Delaney, Past President
G. McConechy, Director
J. McConechy, Director
G. Denbigh, Director
H. Rockvam
S. Wilcox



REGRETS:

L. Bourgeois, Director
D. Kuchma, Director

1) Call to order

- Meeting called to order at 7:00 pm in the Westsyde Neighborhood Centre.

2) Approval/ Changes to agenda

- The agenda was approved with the following amendments:
 - R. Kelly moved that "Other Fundraisers" be added to #6. Events c)
 - R. Kelly moved that "KNA Resolutions" be added to #8. Other Topics
 - J. Rollier moved that "Westsyde Gym Roof" be added to #8. Other Topics
 - K. Kelly moved that "Christmas Party" be added to #8. Other Topics
 - K. Wolfe moved that "Westsyde Secondary Community Garden" be added to #7. Projects g)

3) Regular Minutes and Annual General Meeting minutes – June 7, 2018

- K. Kelly amended treasurer's report Chequing account balance from \$19,085.49 to \$19,081.24 as of June 7th, 2018, to reflect monthly service charges.
- K. Kelly amended new memberships received to 5, with \$25 deposited.
- G. McConechy moved that the June 7th 2018 regular minutes be adopted as amended. Seconded by J. Rollier. CARRIED.

- G. Denbigh moved that the June 7th 2018 AGM minutes be adopted as circulated. Seconded by S. Wilcox. CARRIED.

4) Treasurer's Report & Proposed Budget 2019/2020

- 2017/2018 year-end statements have been finalized, J. McConechy assisted with the audit.
- Books were closed-off with \$19,081.24 as reported.
- By-laws and constitution transition is complete.
- G. McConechy moved for a resolution to record \$2000 donation to Petting Zoo for windows in large barn omitted from May 3rd, 2018 minutes. Seconded by K. Wolfe. CARRIED.
- Outstanding cheque for vests is complete.
- S. Redl moved for J. McConechy to be co-treasurer with K. Kelly for the current fiscal year. Seconded by G. McConechy. CARRIED.
- The current balance, as of September 12, 2018 is \$16,909.41.
- The budget for 2018/2019 will be finalized next month when amounts for advertising, donations, and other expenditures are decided.
- Social Media will not require funding.
- R. Kelly moved for a resolution to have the treasurers prepare a draft budget to be emailed to the executive prior to the October meeting. Seconded by S. Redl. CARRIED.

5) Other Report's: Membership, Social Media, Youth Engagement, Directors

- Membership forms were circulated for members of the executive to ensure executive membership fees are paid.
- Forms will need to be updated for current year.
- K. Kelly will provide S. Redl with names of executives that have lifetime membership.
- G. McConechy moved that S. Redl will provide a report of membership at our next meeting. Seconded by S. Redl. CARRIED.
- J. Rollier made a few posts over the summer on the WCDS Facebook page.
- S. Delaney will continue to operate the webpage until someone who is familiar with HTML is able to take over.
- J. Rollier wants members to send any information or photos that they feel should be posted to the Facebook page to her for posting.
- K. Wolfe will engage with youth on the topics that will be discussed in #7. Projects.

6) Events

- a) Kamloops Neighborhood Association – September 20th, 2018
 - 16 groups from around Kamloops. Next meeting will be held at Westsyde Community Centre at 7:00 pm on September 20th, 2018, members of the executive are invited.
 - Resolution 1 to have the city cover premiums for comprehensive and liability insurance, along with directors errors and omissions insurance for all 16 groups.

- Resolution 2 to have the city be required to consult with the individual neighbourhood associations for initiatives in their area, to gain feedback prior to announcing the significant initiatives publicly.
- G. McConechy moved to endorse the KNA's proposed resolutions 1) on city providing insurance and 2) on the city acknowledging the individual neighborhood associations/societies as a source of feedback on significant initiatives in their neighbourhoods. Seconded by R. Kelly. CARRIED.

b) Halloween – Donation/Dunes

- S. Delaney moved to increase donation to the 2018 Westsyde Halloween Fireworks to \$750. Seconded by G. Denbigh. CARRIED.
- J. Rollier will contact K. MacKay in regards to the Halloween Costume event and inform the executive via email of any details regarding that.

c) Fall Craft Fair Sat, Nov 10th Baptist Fellowship Church

- The Society will need volunteers for traffic control, table set up, receiving donations, operating concession, and the raffle. This topic will be discussed at the next meeting on October 4th, 2018.
- The WCDS will extend our insurance to the Baptist Fellowship Church for the day of the event.

Other Fundraisers:

- Gary's Deli Order forms, forms will be circulated by D. Kuchma at the October 4th meeting.
- Great Little Coupon Books, \$10. Receive books from K. Kelly and return collected monies to her.
- Nature's Fare receipt box, 3% of pre-tax total will be donated to our society. The box will be located at the Westsyde Neighborhood Centre for now and other location options will be discussed further in future.
- J. Rollier will post all pertinent info regarding discussed fundraisers on the Facebook page.

d) Joint Meeting Bachelor Heights & WCDS

- Meeting would be held, likely in early October, to discuss RCMP policing, traffic speed on Westsyde Rd and Grasslands Boulevard, and traffic flow on the 8th street overpass and Westsyde Rd.
- R. Kelly will speak to RCMP, ICBC, and a representative from the city traffic department about attending the meeting.
- G. McConechy moved to hold a joint-meeting with the Bachelor Heights Community Association to discuss speed and the 8th street overpass. Seconded by S. Wilcox. CARRIED.

7) Projects

a) Petting Zoo Update

- Society helped to upgrade the lighting to LED lights and install windows in the large barn. \$1186.32 was paid to Harrison Industrial Contracting for installation of new lights and \$2000 was paid towards cost of windows in the large barn.
- More lighting to be installed and cost will be donated by Harrison Industrial Contracting (about \$3500).
- Once the siding is complete (by October 15th, 2018), a building engineer will submit a report to the city to receive an occupancy permit. This will allow the animals to be inside the barn and, eventually, for community members to interact with animals in the barn.
- R. Kelly applied to the city for a \$5000 Neighbourhood Community Matching Grant, and if the grant is approved, the money would go to the petting zoo to help pay for the siding on the large barn. This topic will be discussed further at a future meeting.

b) Centennial Park Building 2019/20

- Clint Anderson, building facilities supervisor for the City of Kamloops, will present to the city, at their budget meeting, a proposal to have the condemned caretaker's house in Centennial Park renovated by the city, for community use, such as our group meetings.

c) Paving Centennial Park – Dike

- Group expressed interest in a public forum regarding the paving of the dike, if initiated by the City.
- Without further direction and articulation from the city, the paving of the dike will not currently be a topic of discussion for our group.

d) Spray Park Matting 2019/20 - \$40,000

- Our cost would be approximately \$20,000, which would need to be fundraised.
- G. McConechy moved to support the notion of investigating with the city and their partners the idea to install safety matting at the Westsyde Centennial spray park. Seconded by H. Rockvam. CARRIED.

e) Bike Park Centennial Park

- Known as a "Pump Track", caters to a wide age-range of bike enthusiasts.
- Proposed location is on inside of dike, east of the petting zoo, across the parking lot. There are no utilities located here.
- Estimated cost of \$10,000 to be paid for by the city.
- K. Wolfe will reach out to the youth at the elementary and the High school and gauge their interest in such an endeavor.
- J. Rollier will poll the Westsyde Community via the Facebook page.

- B. Finch moved to have K. Wolfe and J. Rollier engage with the community to measure interest in having the WCDS pursue building a pump track in Westsyde Centennial Park. CARRIED.
- f) Centennial Park Circular Path
- Currently a plan in process. Still developing ideas re: location. Will discuss further at future meetings.
 - G. McConechy moved that we support the concept of a paved circular walking path located in Centennial Park. Seconded by K. Kelly. CARRIED.
- g) Centennial Park Community Garden and Westsyde Secondary Community Garden
- Group would like clarification on the operators, use and maintenance of the garden at Westsyde Secondary school before pursuing an idea of a garden on city property in Westsyde Centennial Park.
 - K. Wolfe volunteered to liaise with the Principals of DT Elementary and Westsyde Secondary to gather more information and facilitate greater use of the garden at Westsyde Secondary.
- h) City Communications Manager “Let’s Talk” (Joint Website)
- The group chose not to be associated with the city’s “Let’s Talk” site at this time. We will revisit this topic at a future meeting when the city’s site concept develops.
- i) Bank Road (Curb, Gutter, Sidewalk)
- The city proposed that the cost would be the responsibility of the home owners living on undeveloped sections of Bank Road.
 - The group chose not to be involved in facilitating a capital project to install curb, gutters and a sidewalk along the sections of Bank Road that are not yet developed.
- j) Promotional Plan for WCDS
- R. Kelly proposed forming a sub-committee of individuals familiar with social media and advertising to promote the WCDS to the community.
 - E. Janyk, K. Wolfe, B. Finch, G. Denbigh, J. Rollier and S. Redl volunteered to be on the sub-committee.
 - It was proposed that the committee will meet between now and January and present to the group at the January meeting their ideas and strategy for a promotional plan for the WCDS.
 - S. Redl moved that a sub-committee be formed with the intent of formulating strategies for the promotion of the WCDS. Seconded by G. Denbigh. CARRIED.

8) Other Topics

a) KNA Resolutions

- Rhonda Eden would like us to promote her survey regarding primary care networks.
- R. Kelly will put Rhonda Eden in contact with J. Rollier to discuss the promotion of her survey on our Facebook Page and or/Website.
- B. Finch moved that we support the primary health care community engagement initiative and that we will help communicate their survey to our community. Seconded by J. Rollier. CARRIED.

b) Pool Roof

- R. Kelly will make an inquiry with the city regarding the repair of gym roof, the re-opening of the gym, and the possibility of a permanent fix to the membrane roof, which is prone to leaks.
- R. Kelly will circulate information to the group via email if he gets a response.

c) Christmas Party

- The group voted to hold their Christmas Party for the executive and their spouses at the Dunes on November 30th
- K. Kelly will book a reservation for 25-30 people.

Other items:

- S. Delaney will make new name placards for our meetings.
- Vests were handed out to the executive at a cost of \$20 each to be paid for by each individual.

9) Adjournment

- Motion by R. Kelly that the meeting be adjourned at 9:23 pm; seconded by G. Denbigh. CARRIED.

**Next Regular Meeting October 4th, 2018 7:00 PM at
Westsyde Neighborhood Centre**